

Dear Parent/Guardian

Parent-teacher interviews are offered to discuss your child's progress and will be held at the College by appointment on Tuesday 16<sup>th</sup> July - 3.15pm to 6pm. Parents are encouraged to seek an interview with each of their child's teachers. These interviews will be located in the Sports Centre and are for all year levels. We encourage students to attend.

**Interview Booking**

Parent-Teacher Interview process utilises an online booking system for parents to make appointments. Bookings are now open and will close at 12pm on 14<sup>th</sup> July. Any booking requests or changes to existing appointments past this time must be made through the College office so staff can consult with teachers on your behalf.

**Make an Online Booking for Interviews**

A news article on the front page of the College website ([www.flagstonescc.eq.edu.au](http://www.flagstonescc.eq.edu.au)) will provide information and a link to book Parent-Teacher interviews, or navigate directly to booking site <https://eq.sobs.com.au/pt3/parent.php?schoolid=70278>. There is also a link for parent instructions on how to access the site, <https://eq.sobs.com.au/docs/sobs-pt3-parents.pdf> the site will provide instructions on how to register your details (email-name-phone number). When directed, enter child's information (name & year level). A button will appear allowing you to make interview bookings.

If you run late or are unable to attend on the evening, please phone the College on **5547 9333** or a/h **0458 299 253**, land line preferable.